

## VACANT OR UNDER CONSTRUCTION WINDOW TREATMENT

All vacant or under construction store fronts must screen the interiors of said store fronts through the use of an attractive display for those who can observe the window from the public streets and sidewalks of the Town within ten (10) business days of vacancy or start of construction.

Screening shall be of a sufficient dimension to completely screen the vacant or under construction interior.

Approved themes that can be used for screening of vacant or under construction store fronts include the following:

- Historical pictures of the Town of Palm Beach
- Pictures, drawings or paintings of the Town of Palm Beach
- Black and white sketches of the Town of Palm Beach
- Historical post cards of the Town of Palm Beach (enlarged)
- Photos from Paramount of people and historical events in Palm Beach and/or Pictures of art work provided by the Norton Museum of Art

Repetition of a specific picture, drawing, painting, sketch, post card, photo, etc. should be avoided, and in no circumstance shall repetition occur within 200 linear feet.

Please contact the Planning Administrator at (561) 227-6414 with questions about code and/or policy, including questions about exceptions to screening with historic photographs, pictures, postcards, artwork, etc., such as using window treatments and traditional or customary displays of merchandise (staging a space).

## BUSINESS RESOURCE GUIDE

### **PALM BEACH POLICE DEPARTMENT**

- NON-EMERGENCY (561) 838-5454
- EMERGENCY 9-1-1
- CODE ENFORCEMENT (561) 227-7080
- COMMUNITY RELATIONS (561) 838-5467
- DIRECT CONNECT (561) 838-5454

### **PALM BEACH FIRE DEPARTMENT**

- NON-EMERGENCY (561) 838-5420
- FIRE PREVENTION (561) 227-6440

### **PLANNING, ZONING & BUILDING DEPT:**

- (561) 838-5430

### **PUBLIC WORKS**

- (561) 838-5440

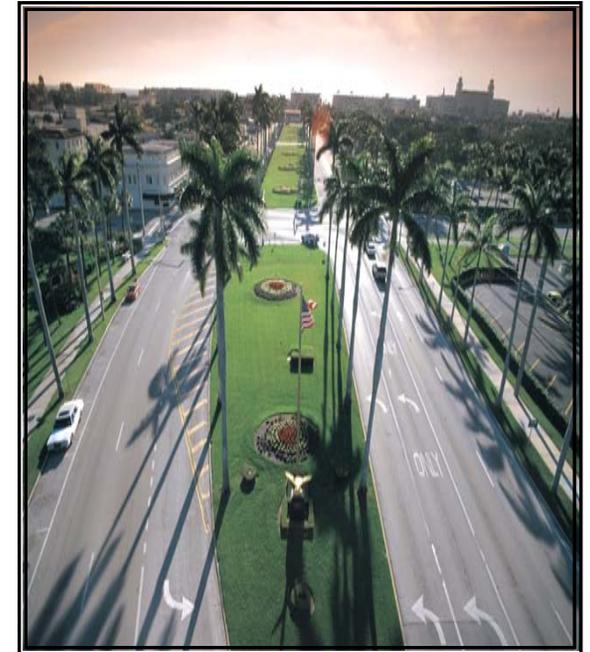
### **TOWN MANAGER'S OFFICE**

- (561) 838-5410

### **TOWN CLERK**

- (561) 838-5416

## **PALM BEACH POLICE DEPARTMENT CODE ENFORCEMENT**



## **SUMMARY OF BUSINESS REGULATIONS**

**(561) 227-7080  
Emergency dial 9-1-1**

*IF YOU SEE SOMETHING, SAY SOMETHING!*



**REMAIN ANONYMOUS  
REPORT ONLINE**

**(561) 838-5454**

**WWW.PALMBEACHPOLICE.COM**



## **BUSINESS SIGNS**

- A permit is required for the erection or alteration of any sign in the Town.
- No sign other than an official traffic sign shall be erected within the right-of-way lines of any street or public way, nor shall any sign or banner be hung on, from, or beneath any canopy or marquee.
- No sign shall be permitted within any district for any purpose which is flashing or which has any animation or movement associated with it.
- No banner signs of any kind, including but not limited to those produced on cloth, paper or fabric, shall be permitted.

## **TEMPORARY SIGNS ALLOWED- APRIL 1ST TO NOVEMBER 1ST**



One temporary display sign, not to exceed two square feet in area for each 18 linear feet of building frontage, is permitted for each licensed business to advertise a special event during the period of time from April 1 to November 1.

Find more detailed information regarding the Town of Palm Beach Code of Ordinances at:

[www.municode.com](http://www.municode.com)

## **BUSINESS LICENSE REQUIRED**

- Section 114-31 of the Town Code of Ordinances requires any person desiring to engage in a business or occupation to file an application providing complete detail on the proposed activity along with the appropriate fee required for the business tax receipt.



- It is a condition of all licenses that such licenses are approved for indoor occupancy and merchandising unless expressly conditioned for outdoor use.

## **PERMITS REQUIRED**

- A Public Works right of way permit is required for all work done in a right of way as well as for loading and unloading in the right of way.
- A special event permit is required for any activity or gathering of a group of persons upon any public street or sidewalk which inhibits the usual flow of pedestrian or vehicular traffic or which occupies any public area or building.



## **GENERAL GUIDELINES**

- Planters and pots cannot extend more than 24 inches from the front of the building.
- It is unlawful to erect, build or place upon any street, sidewalk or any place where the public has a right of passage any obstruction of any kind to prevent convenient and safe use by the public.
- No merchandise, mannequins or displays of items for sale can be placed outside the store.

## **ALARM SYSTEMS**

- Permits are required to install or use an alarm system.
- Alarm systems must be registered with the police department along with emergency contact information.
- Please contact the police department to learn more about Direct Connect, an alarm system that transmits a signal directly to the police department.



## **ANNUAL FIRE & LIFE SAFETY INSPECTION**



- An annual fire and life inspection is required of all businesses and an inspection fee is levied by Palm Beach Fire Rescue.