



# PALM BEACH FIRE-RESCUE DEPARTMENT

## Fire Prevention and Life Safety

300 North County Road, Palm Beach, FL 33480

Phone (561) 227-6440 Fax (561)838-5427



# Bonfire Permit Application

The granting of a Burn Permit by the Palm Beach Fire Rescue Department is not authorization or license for an event. A Bonfire Permit from Palm Beach Fire Rescue evaluates only the safety aspects of the burn and provides permit for such burn, provided all other municipal, county, state, and federal requirements are met by the petitioner(s).

Date \_\_\_\_\_

Name and address of applicant \_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_

Exact Location of Bonfire on property \_\_\_\_\_  
\_\_\_\_\_

Date of Bonfire \_\_\_\_\_

Hours of Bonfire From \_\_\_\_\_ am/pm - To \_\_\_\_\_ am/pm

Billing name and address (if different from applicant)  
\_\_\_\_\_  
\_\_\_\_\_

Brief description of event involving Bonfire  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Applicant

A site plan showing the following must accompany this application:

- The exact place where the fire will be located on the property. If the bonfire will be on a surface other than earth, describe the material.
- Any building or other structures that are within 50 yards of the fire and what type of materials they are constructed of. All structures must be identified as to occupancy type (i.e., single family home).
- Any roadway, public or private in the immediate area (within 300 feet).
- The location of the nearest fire hydrant.
- The location of any crowds or similar gatherings that are anticipated and an approximate number of people.

A letter from the property owner granting permission to conduct the burn at his/her property must accompany the application. If the property has insurance, a letter will be required from the insurance company stating it is alright to conduct the burn. The letter must be notarized.

If a firefighter is required to be present during the burn, You will be billed for this service (\$80 per hour, minimum 3 hours). Once all of the above has been received, a determination as to whether a permit will be issued and if a firefighter will be required will be made.

This permit may be revoked at any time by the Fire Chief, Fire Marshal or their designee for any unsafe conditions, acts, or non-compliance with any provisions of the applicable codes.

### There is a \$300 permit fee for Bonfires.

No permit will be issued for a bonfire that is closer than 50 yards to any occupied building.

\_\_\_\_\_  
Signature Fire Marshal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature Lead Code Enforcement Officer

\_\_\_\_\_  
Date



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### CODE OF ORDINANCES

Town of  
PALM BEACH, FLORIDA

### Chapter 46 FIRE PREVENTION AND PROTECTION

#### Sec. 46-74. Open burning.

It shall be unlawful for any person to kindle a fire on any lot, street, alley, park or other public or private place, except in devices designed for heating and cooking such as fireplaces and stoves, without first obtaining a permit from the Fire-Rescue Chief. All devices designed for outdoor use shall be operated no closer than five feet from any building or combustible material and shall not be operated on any balcony or roof.

(Code 1982, 7-24)

#### Sec. 74-199. Fires.

It is declared unlawful to make a fire or to use any other type of incendiary device on the public beaches of the town.

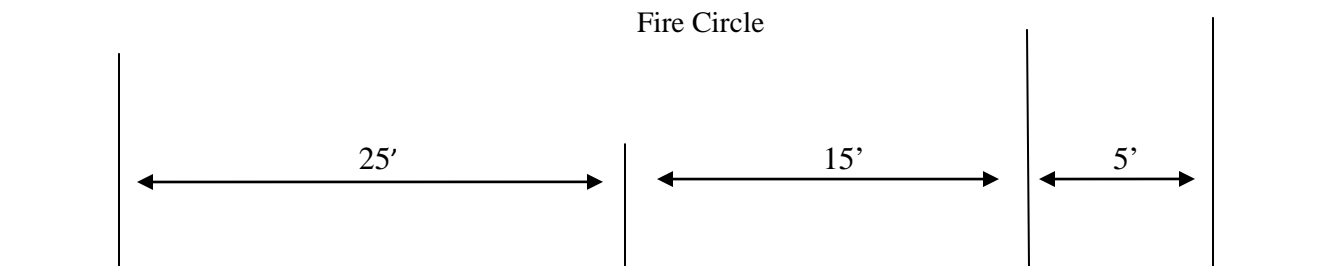
(Code 1982, 14-63)

**Cross references:** Fire prevention and protection, ch. 46.

### Conditions of Permit

- A. Areas for burning shall be approved and designated by the Fire Marshal or his designee prior to issuing any permit.
- B. Areas shall be cleared of all vegetation (to bare earth) for a distance of not less than the total width times the height of the fire circle.

Example:



An additional 25' of brush, grass, overhanging trees and other shrubbery shall be cleared to within 2" from the ground level.



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- C. The fire circle shall be constructed of rocks or other similar non-combustible materials or an approved barbecue pit. The height of the rocks of the circle perimeter shall be (in inches) the same as the diameter of the circle (in feet). This is to prevent burning pieces from rolling away from the fire circle.
- D. Fires shall be constantly attended by the hired contractor/vendor for the event until the fire is completely extinguished.
- E. The Fire Marshal or his designee may prohibit any or all bonfires, including permit revocation, when atmospheric conditions or local circumstances make such fire hazardous.
- F. A garden hose connected to a suitable water supply shall be readily available for use. The garden hose shall be capable of reaching at least to the outermost diameter of the fire circle.
- G. A minimum of one 2 ½ gallon pressurized water extinguisher shall be located within 30' travel distance from the fire circle. The permit holder shall be knowledgeable and trained in the handling and operation of such a fire extinguisher.

If required, one Special Assignment Overtime (SAO) Firefighter on-duty shall be present at all times during the bonfire event. The SAO Firefighter on-duty shall be at the event at least one half hour prior to the event for planning and one half hour after the event to check for any rekindling of the fire, and/or until the fire is deemed completely out. The hired SAO Firefighter on-duty shall reserve the right at any given time to cease operation of bonfire event if deemed life safety is compromised. The cost of Special Assignment Overtime is \$80.00 per hour with a 3 hour minimum.

The following information will need to be submitted with the completed permit application:

- A site plan (see the permit application for requirements).
- Written and notarized permission from the owner of the property.
- Proof of identification, resume and at least 3 references from the hired contractor/vendor responsible for the initial set up, building, monitoring, and extinguishment of the bonfire.
- Signed Special Assignment Overtime Agreement.
- \$300.00 non-refundable check for the permit fee.