



TOWN OF PALM BEACH
DOOR TO DOOR SOLICITATION PERMIT

Date:		Permit No.:	
Name:		Phone:	
Address:		Date of Birth:	
DL#			
Business Name:		Business Phone:	
Business Address:			
Nature of Goods, Wares, or Merchandise Offered for sale:			
Solicitation Location:			
Dates and Hours of Solicitation:			
Applicant's Signature:			

STATE OF: _____ COUNTY OF: _____

The foregoing instrument was acknowledged before me this ____ day of _____,
20__ by _____ who is personally known to me, or who has
produced _____ as identification and who did (did not) take an oath.

Notary Public Signature

(Notary name typed, printed or stamped)

Door to Door Solicitation Procedure:

- Step 1:** Complete the fillable Door to Door Solicitation permit application which is available online at, <https://www.townofpalmbeach.com/DocumentCenter/View/369/Door-to-door-solicitation?bidId=>, there is \$45 fee (\$25 for solicitation permit fee & \$20 for ID Card fee), the application needs to be notarized.
- Step 2:** Pay \$45 fee to the Department of Finance located in Town Hall and bring back the receipt to Code Enforcement located at the Police Department.
- Step 3:** Code Enforcement will take the permit application and review it, conduct a background check. *Every attempt will be made to conduct the background on the same day during regular business hours. However, this is often not possible the applicant may have to return once notified the background has been completed.*
- Step 4:** If the permit is approved the applicant(s) are sent to Crime Scene located at the Police Department to obtain their picture-ID-Card. At this point the permit holder will be provided a copy of the Ordinance, the ID-Card, and the no-solicitation contact list.

For information or assistance you may email Carla Marcote at (CMarcote@PalmBeachPolice.com).

APPROVAL	SIGNATURE	DATE
Background:		
ID Card Issued:		
Code Enforcement:		