



# ANNUAL REPORT 2021

## Town of Palm Beach

Fiscal Year Ended September 30, 2021



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## ABOUT THE PAFR

The purpose of the Popular Annual Financial Report (PAFR) is to provide an overview of the financial position and operations of the Town of Palm Beach, as reported in the Town’s Annual Comprehensive Financial Report (ACFR), along with other information of interest. It is intended to be readily accessible and easily understandable to the general public and other interested parties without a background in public finance. A more detailed account of the Town’s financial picture is available in the ACFR, which can be found on the Town’s website, [www.townofpalmbeach.com](http://www.townofpalmbeach.com), or by calling the Finance Department, (561) 838-5444.

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# MAYOR AND TOWN COUNCIL



Palm Beach Mayor and Town Council Members from left to right: Councilman Lew Crampton, Council President Pro-Tem Bobbie Lindsay, Mayor Danielle Moore, Council President Maggie Zeidman, Councilwoman Julie Araskog, Councilman Ted Cooney

## Town Officials

### Mayor

Danielle Hickox Moore

### Town Council

Maggie Zeidman, President  
Bobbie Lindsay, President Pro Tem  
Julie Araskog  
Ted Cooney  
Lew Crampton

### Town Manager

Kirk Blouin

### Town Attorney

John C. Randolph

### Senior Management Team

Carolyn Stone, Assistant Town Manager  
Wayne Bergman, Director of Planning,  
Zoning and Building  
H. Paul Brazil, Public Works Director  
Nicholas Cariso, Chief of Police  
Darrel Donatto, Fire Rescue Chief  
Jane LeClainche, Finance Director

Report Prepared by the Finance Department

Town of Palm Beach

360 S County Rd

Palm Beach, FL 33480

(561) 838-5400

[www.townofpalmbeach.com](http://www.townofpalmbeach.com)

## MESSAGE FROM THE MAYOR

Dear Residents,

I am pleased to present the Town of Palm Beach's Popular Annual Financial Report (PAFR) for the fiscal year ended September 30, 2021. The PAFR communicates the financial condition of the Town through open, user-friendly financial reporting in an effort to increase public awareness and understanding of where Town revenues come from and how dollars are spent.

On behalf of the Town Council, I am pleased to report the Town once again ended the fiscal year positively. In addition to the Town's stellar financial soundness, Town Council is incredibly proud to present this summary of the great accomplishments and significant activities that occurred in our great Town this past year.

Thank you to our incredible Town staff who continually balance fiscal stability while delivering superb services to residents and businesses. I would like to also thank our residents, businesses, and community organizations that work every day to be successful in their endeavors that contribute to our great Town.

I hope the Popular Annual Financial Report (PAFR) better clarifies the Town's finances. Questions, comments, and feedback are always welcome. Please do not hesitate to contact us at [towncouncil@townofpalmbeach.com](mailto:towncouncil@townofpalmbeach.com) or (561) 838-5414 so we can best serve you.

Sincerely,



Danielle H. Moore  
Mayor



## MESSAGE FROM THE TOWN MANAGER



Dear Residents,

We are pleased to present the Annual Report of the Town of Palm Beach operations and finances for the fiscal year ended September 30, 2021.

The annual report contains year-end financial data, information about property taxes, fiscal year 2021/2022 department accomplishments, zoning reform highlights, along with information and financials on two of the Town's Enterprise Funds, Par 3 Golf Course and the Building Fund. For the fourth straight year we have ended the year with a surplus. The surplus for FY21 was \$2,320,713. The Town's reserves are healthy, and our Par 3 Golf Course had a record year ending with a surplus of \$1,435,378.

The newly reconstructed Town Marina opened in November and is already exceeding revenue expectations. We will report on those results next year. If you are interested in following the Town's finances each month, we produce a monthly financial report that is posted on the Town's website, [www.townofpalmbeach.com](http://www.townofpalmbeach.com), in the Finance Department section.

The Town Staff is grateful to the Mayor and Town Council for their leadership on Town policy matters and their commitment to enhancing the quality of services provided to Town residents in the most fiscally responsible manner. The Town staff supports the Mayor and Town Council in this endeavor, by committing ourselves to responsive, goal-driven management, as well as the courteous and efficient delivery of services.

We hope that you will find this Annual Report to be an informative summary of Town operations. Please call (561) 838-5410 or email [townmanager@townofpalmbeach.com](mailto:townmanager@townofpalmbeach.com) if you would like to share a comment, a concern, or a suggestion for how we can serve you better.

Sincerely,

A handwritten signature in black ink, appearing to read "Kirk Blouin". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Kirk W. Blouin  
Town Manager

# FINANCIAL STATEMENTS

## General Fund Balance Sheet Fiscal Year Ended September 30

	2021	2020	2019	2018	2017
<b>Assets</b>					
Cash and Investments	\$40,467,761	\$37,913,314	\$33,320,297	\$30,610,951	\$28,247,825
Receivables	1,682,402	1,048,670	1,207,769	2,484,434	1,015,597
Due from Other Governments	505,711	1,540,251	1,657,953	629,758	2,625,912
Inventory	414,983	362,565	374,610	387,093	372,798
Prepaid Items	10,037	2,913	21,856	38,409	12,988
<b>Total Assets</b>	<b>\$43,080,894</b>	<b>\$40,867,713</b>	<b>\$36,582,485</b>	<b>\$34,150,645</b>	<b>\$32,275,120</b>
<b>Liabilities</b>					
Accounts Payable	2,436,341	\$2,137,993	\$1,983,947	\$2,964,300	\$1,998,160
Accrued Liabilities	1,060,406	1,063,791	676,196	509,097	543,549
Deferred Revenue	2,104,821	2,507,316	1,732,327	1,723,077	1,884,012
<b>Total Liabilities</b>	<b>\$5,601,568</b>	<b>\$5,709,100</b>	<b>\$4,392,470</b>	<b>\$5,196,474</b>	<b>\$4,425,721</b>
<b>Fund Balance</b>					
Non-spendable	\$425,020	\$365,478	\$396,466	\$425,502	\$385,786
Restricted	-	-	-	-	-
Committed	2,791,672	2,784,655	3,094,888	3,129,714	3,210,518
Assigned	6,261,302	2,379,755	2,158,458	2,335,827	6,536,676
Unassigned	28,001,332	29,628,725	26,540,203	23,063,128	17,716,419
<b>Total Equity and Other Credits</b>	<b>\$37,479,326</b>	<b>\$35,158,613</b>	<b>\$32,190,015</b>	<b>\$28,954,171</b>	<b>\$27,849,399</b>
<b>Total Liabilities and Fund Balance</b>	<b>\$43,080,894</b>	<b>\$40,867,713</b>	<b>\$36,582,485</b>	<b>\$34,150,645</b>	<b>\$32,275,120</b>



The condensed financial statements present the Town's General Fund, along with information on the Par 3 Golf Course and Building Enterprise Funds only. The purpose of these statements is to provide citizens with a summarized version of the information contained within the Town's Annual Comprehensive Financial Report (ACFR). The Town's accounting policies conform to Generally Accepted Accounting Principles (GAAP) as set forth by the Governmental Accounting Standards Board (GASB). The Town's separately prepared and audited ACFR offers a complete description of the Town's significant accounting policies and other disclosures required by GAAP, as well as a more detailed analysis of the Town's financial position. A copy of the ACFR may be obtained from the Finance Department at Town Hall or the Town's website, [www.townofpalmbeach.com](http://www.townofpalmbeach.com).

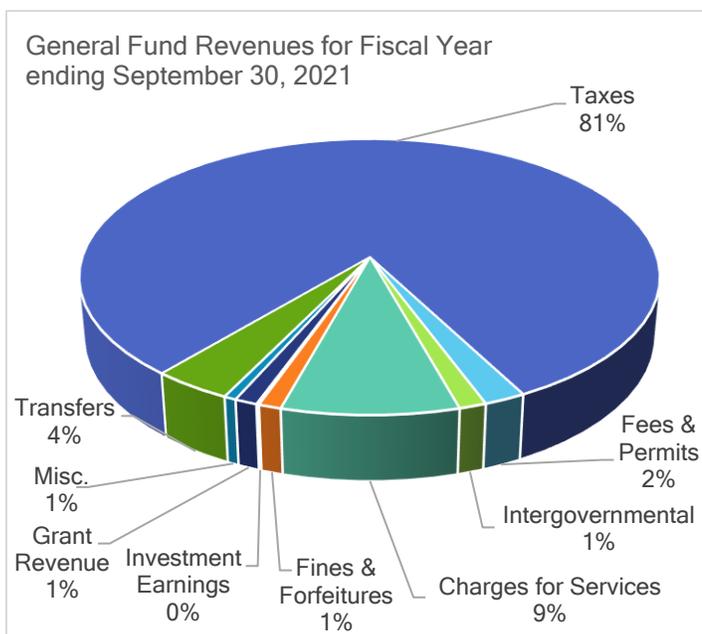
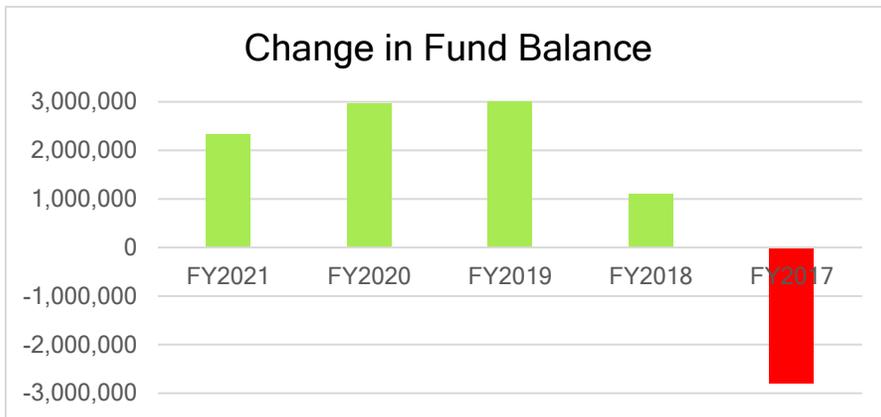
# FINANCIAL STATEMENTS

## General Fund Statement of Revenue, Expenditures and Changes in Fund Balance Fiscal Year Ended September 30

	2021	2020	2019	2018	2017
<b>Revenues</b>					
Taxes	\$67,542,780	\$66,175,454	\$64,183,088	\$61,446,017	\$59,263,377
Fees and Permits	1,693,234	9,010,686	11,126,361	9,339,708	7,024,524
Intergovernmental	1,111,661	1,007,914	1,086,685	1,027,043	1,002,144
Charges for Services	7,176,166	5,648,639	5,152,779	3,763,590	3,681,925
Fines and Forfeitures	918,508	780,975	904,075	1,068,543	799,768
Investment Earnings	109,290	696,607	969,781	702,261	421,514
Grant Revenue	917,762	940,693	195,380	379,573	26,350
Miscellaneous	499,518	479,155	414,487	384,133	470,150
<b>Total Revenues</b>	<b>79,968,919</b>	<b>\$84,740,123</b>	<b>\$84,032,636</b>	<b>\$78,110,868</b>	<b>\$72,689,752</b>
<b>Expenditures</b>					
General Government	8,611,000	\$9,685,883	\$9,885,937	\$10,893,356	\$11,108,070
Public Safety	32,381,571	32,429,551	29,559,611	28,611,352	28,763,472
Physical Environment	12,949,523	12,658,095	12,095,491	12,405,255	11,908,295
Transportation	1,027,931	892,693	1,047,748	1,188,568	1,078,213
Culture and Recreation	3,887,552	3,573,250	3,072,743	2,237,682	2,134,987
Non-Departmental	7,434,622	7,324,441	11,434,745	6,609,398	4,708,491
Capital Outlay	162,751	164,038	182,690	134,830	474,809
Debt Service	-	-	-	-	-
<b>Total Expenditures</b>	<b>66,454,950</b>	<b>\$66,727,951</b>	<b>\$67,278,965</b>	<b>\$62,080,441</b>	<b>\$60,176,337</b>
<b>Other Financing Sources (Uses)</b>					
Transfers in	\$3,225,000	\$25,000	\$2,161,035	\$585,000	\$685,000
Transfers out	(14,418,256)	(15,068,574)	(15,678,862)	(15,510,655)	(15,993,119)
<b>Total Other Financing Sources (Uses)</b>	<b>\$(11,193,256)</b>	<b>\$(15,043,574)</b>	<b>\$(13,517,827)</b>	<b>\$(14,925,655)</b>	<b>\$(15,308,119)</b>
<b>Net Change in Fund Balance</b>	<b>\$2,320,713</b>	<b>\$2,968,598</b>	<b>\$3,235,844</b>	<b>\$1,104,772</b>	<b>\$(2,794,704)</b>
<b>Fund Balance, Beginning</b>	<b>\$35,158,613</b>	<b>\$32,190,015</b>	<b>\$28,954,171</b>	<b>\$27,849,399</b>	<b>\$30,644,103</b>
<b>Fund Balance, Ending</b>	<b>\$37,479,326</b>	<b>\$35,158,613</b>	<b>\$32,190,015</b>	<b>\$28,954,171</b>	<b>\$27,849,399</b>

# GENERAL FUND REVENUES AND EXPENDITURES

For the fiscal year ending September 30, 2021, the Town finished the year with a \$2.3 million surplus. For the past 4 years the Town has finished the year with a surplus and added to the general fund reserves. The graph to the right depicts the last 5 years of net change in fund balance. The deficit in FY17 was due to the initial transfer to begin to provide additional funding to reduce the Unfunded Pension Liability.

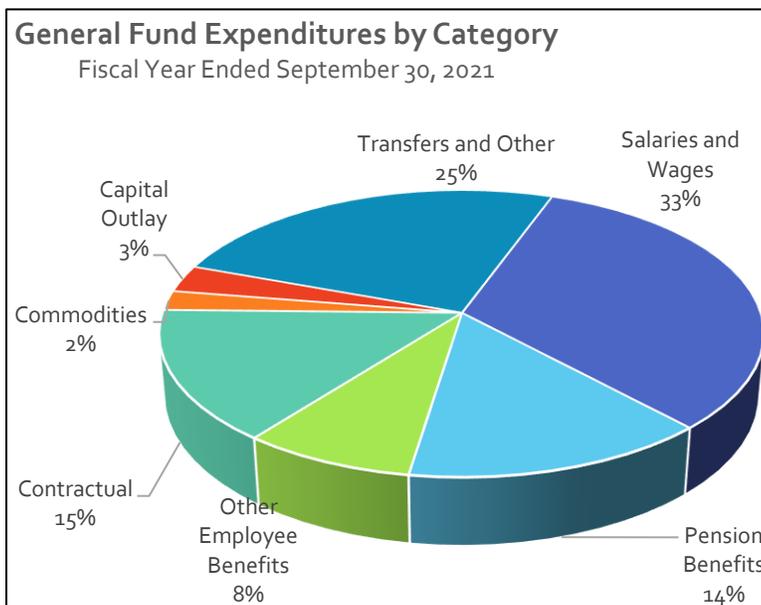


General services of the Town are financed through taxes, licenses and permits, intergovernmental revenues and charges for services. Total revenues in fiscal year 2021 were \$83,193,918, including transfers in.

The bulk of the revenues come from taxes, namely property taxes. Other tax revenue includes utility taxes, franchise fees and local option gasoline taxes.

Revenues decreased \$1,476,425 (1.7%) from 2020 due to the establishment of the Building Enterprise Fund and many revenues previously reported in the General Fund now being reported in the new Building Enterprise Fund. Actual revenues reported in the Building Enterprise fund for FY2021 were \$10,770,991.

General Fund expenditures total \$80,873,206 including transfers out. Expenditures decreased 1.1% over 2020 due to expenditures related to Building permit activity being transferred to the new Building Enterprise Fund. The bulk of the General Fund expenditures relate to employee pay and benefits which represents 55% of total expenditures. Transfers to other Town funds represent 25% and contractual expenditures represent 15%.

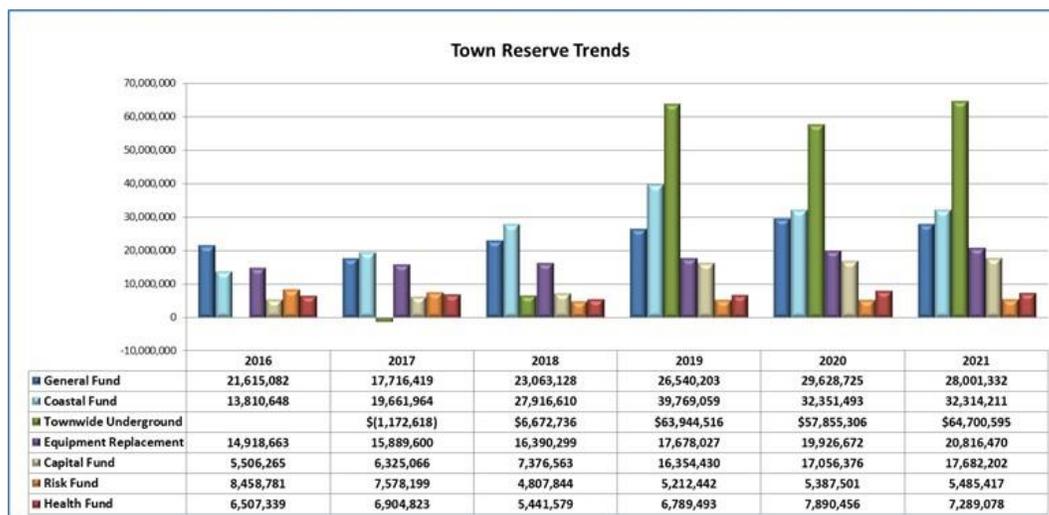


# Town Reserves

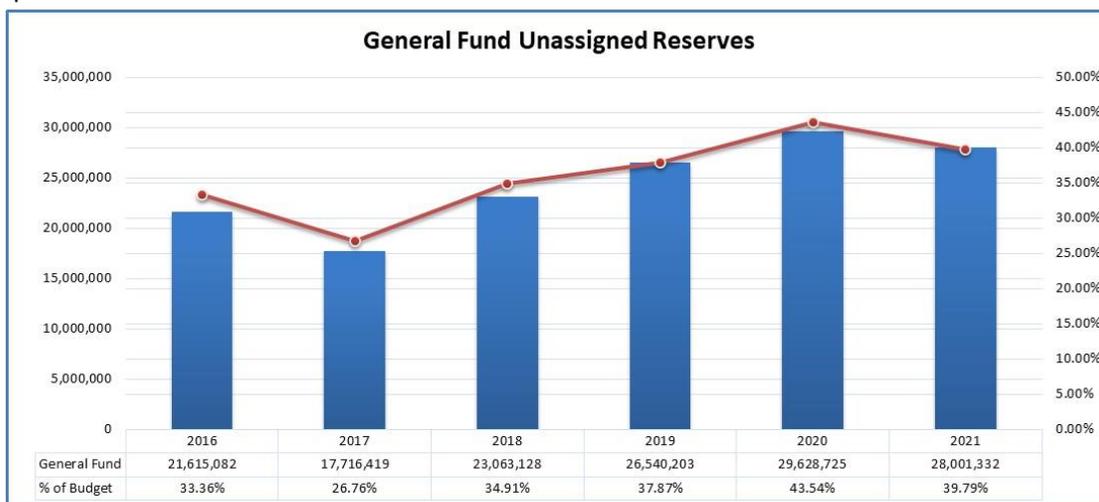
The financial strength of the Town can be measured by the health of its reserves. Bond rating agencies look closely at the reserve levels and the financial policies in place when rating a municipality. The rating agencies reviewed the Town’s credit ratings in preparation for the issuance of the Town’s bonds, the most recent being a GO bond issued in March 2021. They cited the Town’s healthy reserves, solid fiscal policies, and conservative management practices as some of the reasons for our exceptional bond ratings. Moody’s Investors Service gave the Town an Aa1 for the Revenue Bonds and provided the Town with a General Obligation Bond rating of Aaa. Standard and Poor’s has recently upgraded the credit rating on the revenue bonds to AAA and provided the Town’s General Obligation Bond a rating of AAA. These revenue bond ratings and issuer credit ratings are the highest ratings these two services issue and represent the highest quality investment grade debt.

The chart to the right shows the reserve trends of the major Town funds excluding enterprise funds and special revenue funds.

The Town’s policy is to maintain an unassigned fund balance for the General Fund at a minimum level of 25% of current year General



Fund budgeted operating expenditures. This minimum level is to be maintained to protect the Town against economic downturns, temporary revenue shortfalls, unpredicted one-time expenditures, and for tax rate stabilization purposes. Twenty-five percent of the FY22 General Fund operating budget (General Fund budget less CIP, coastal and extraordinary retirement transfer) is \$17,593,016. The FY21 ending fund balance was \$28,001,332. The unassigned fund balance exceeded the minimum requirement by \$10,408,316. The General Fund Unassigned Fund Balance has consistently exceeded the required minimum level of 25%. The chart below shows the trend for the General Fund Undesignated Fund Balance and the percent of budgeted expenditures the balance represents.

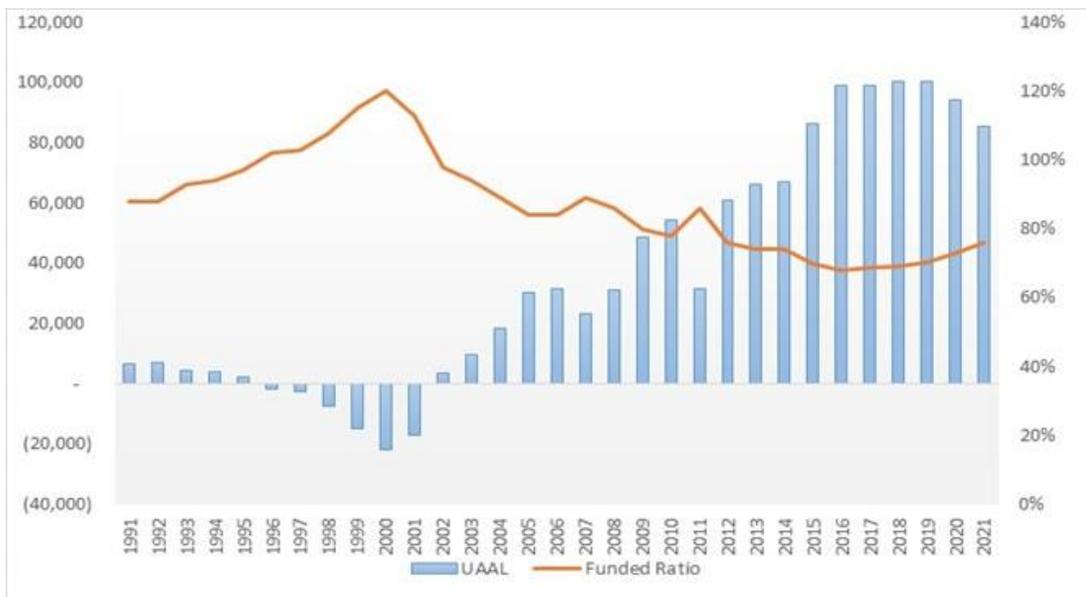


# RETIREMENT PLAN

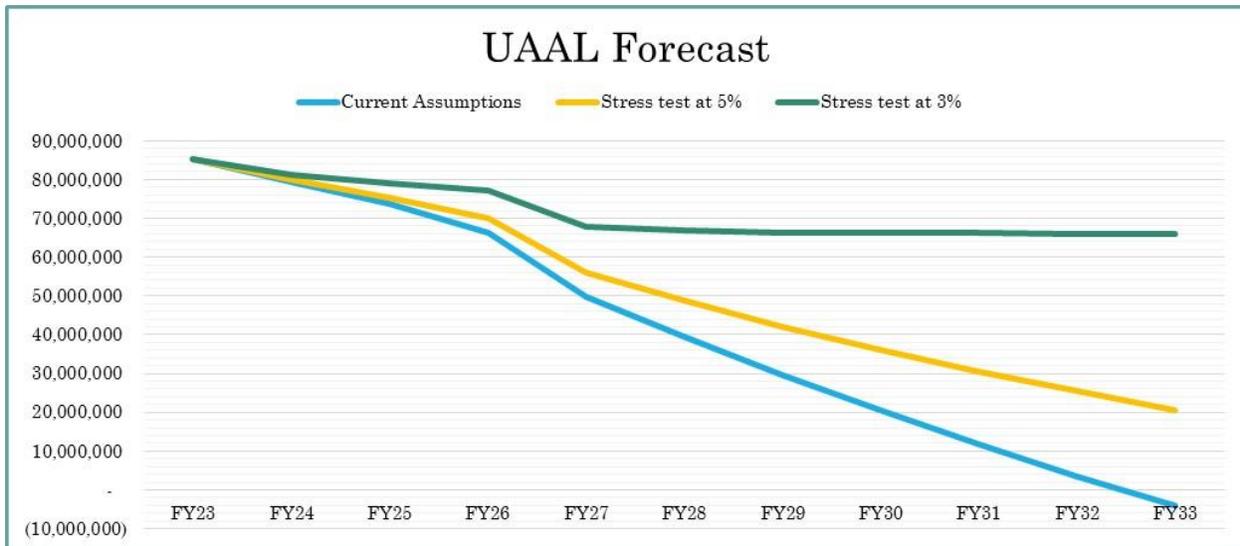
The Town of Palm Beach has a pension fund for Police, Firefighters and General Employees. The investments of the fund are overseen by the Retirement Board of Trustees. The Fund has adopted an investment strategy emphasizing broad diversification. Diversification helps to reduce portfolio volatility (variability of returns) and maximize investment returns at appropriate levels of risk over time. The Fund seeks to meet or exceed the System’s actuarial rate of return assumption while looking for opportunities to reduce volatility through diversification. The investments in the fund for FY21 earned 17.97% versus the assumption of 6.6%.



The funded ratio for the plan improved from 72.7% to 76.1%. The gain is mainly attributable to favorable investment experience and a small gain due to demographic experience. In 2017, the Mayor and Town Council partnered with the Retirement Board to develop a policy to contribute an additional \$5,420,000 per year to reduce the Unfunded Actuarial Accrued Liability (UAAL). The initial contribution in FY18 was \$4,759,016 and each year thereafter the Town has contributed the full \$5,420,000. The UAAL improved from \$94,163,607 to \$85,333,977. The chart below shows the history of the UAAL and funded ratio since 1991.



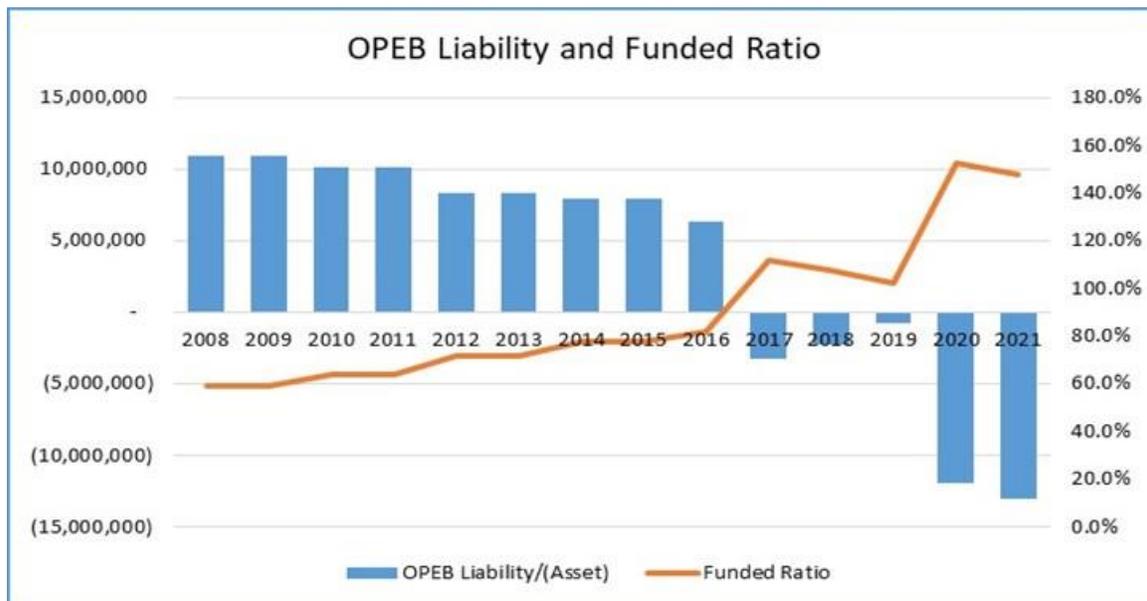
A 10-year forecast of the Unfunded Actuarial Accrued Liability (UAAL) has been prepared by the actuary and is shown on the graph on the following page. The current assumptions include the reduction in investment return by 0.2% per year from 6.4% which will be used in the September 30, 2022, Actuarial Valuation Report to 6% in 2024. The forecast also includes stress tests using a 5% and 3% annual return. The baseline assumptions result in a 99.1% funded ratio for the valuation date of September 30, 2030.



## OTHER POST-EMPLOYMENT BENEFITS (OPEB) TRUST

The Town makes post-employment health care benefits available to retirees and funds a portion of the retiree health insurance benefits. The OPEB Trust was established in 2007 and is overseen by the Investment Advisory Committee.

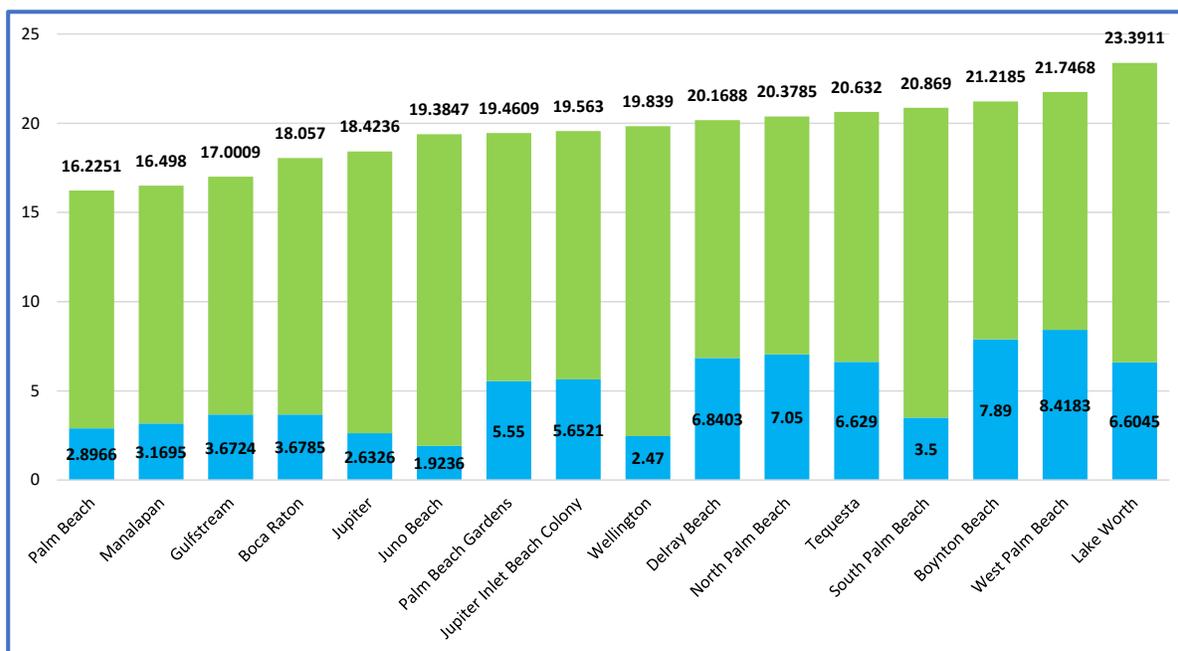
An actuarial valuation of the post-employment health plan was conducted as of September 30, 2021. The total Fiduciary Net Position for the OPEB Trust as of September 30, 2021, was \$40,417,394, the total OPEB Liability was \$27,343,375 resulting in a Net OPEB Asset of \$13,074,019 and a funded ratio of 147.81%. The long term expected rate of return assumption for the plan is 5%.



# PROPERTY TAXES

## Millage Rates for Palm Beach County Municipalities

The Town of Palm Beach has the lowest overall tax rates in the County for the last two fiscal years. The Town of Palm Beach is a full-service community and does not charge additional fees for residential refuse collection and storm water services as some other communities listed in the chart. Many of the communities that have a low municipal millage, contract out their fire rescue and in some cases police services to Palm Beach County.



### AD VALOREM TAX CALCULATION

The millage rate is the ad valorem tax rate levied per \$1,000 of a property's taxable value. The rate is expressed in mills. Each taxing authority adopts a millage rate every year that appears on the property tax bill. To calculate the tax levy using a given millage rate the formula is:

$$\text{TAXABLE VALUE}/1,000 \times \text{MILLAGE RATE} = \$ \text{AD VALOREM TAX}$$

For example, a Palm Beach property with an assessed value of \$1,000,000 and homestead exemptions of \$50,000 results in a taxable value of \$950,000. The ad valorem property tax for the Town of Palm Beach would be:

$$\$950,000/1,000 * 2.8966 \text{ Mills} = \$2,752$$

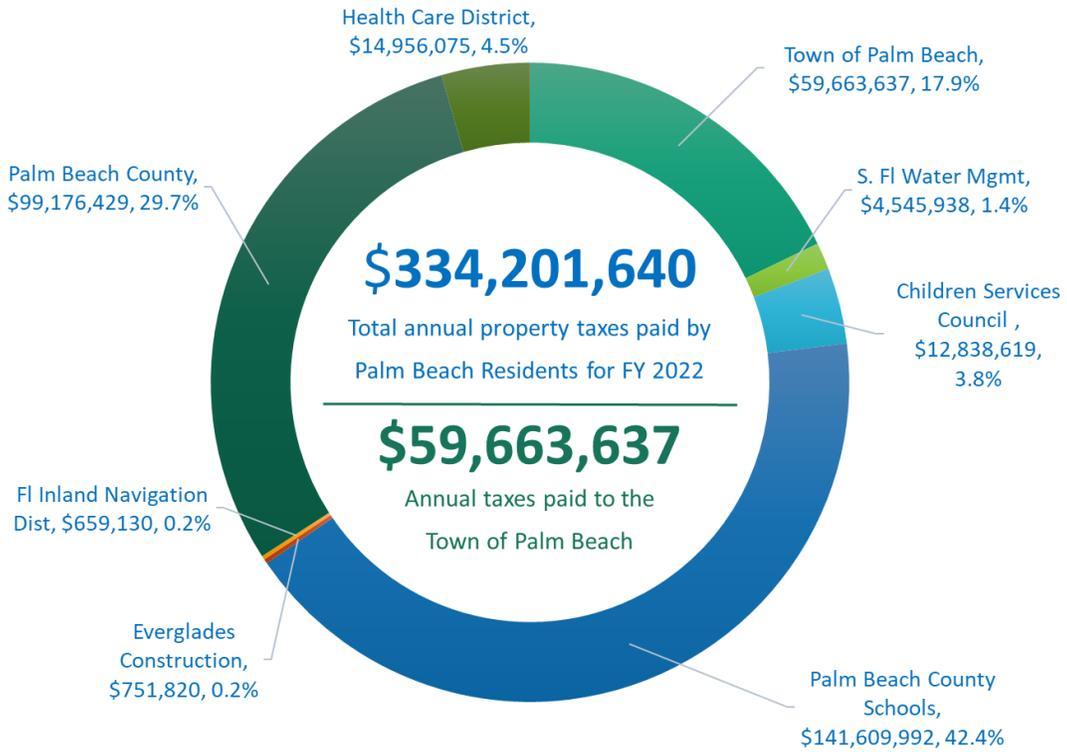
Total taxes paid for all taxing districts would be:

$$\$950,000/1,000 * 16.225 \text{ Mills} = \$15,414$$

### Homestead Exemption/Save our Homes

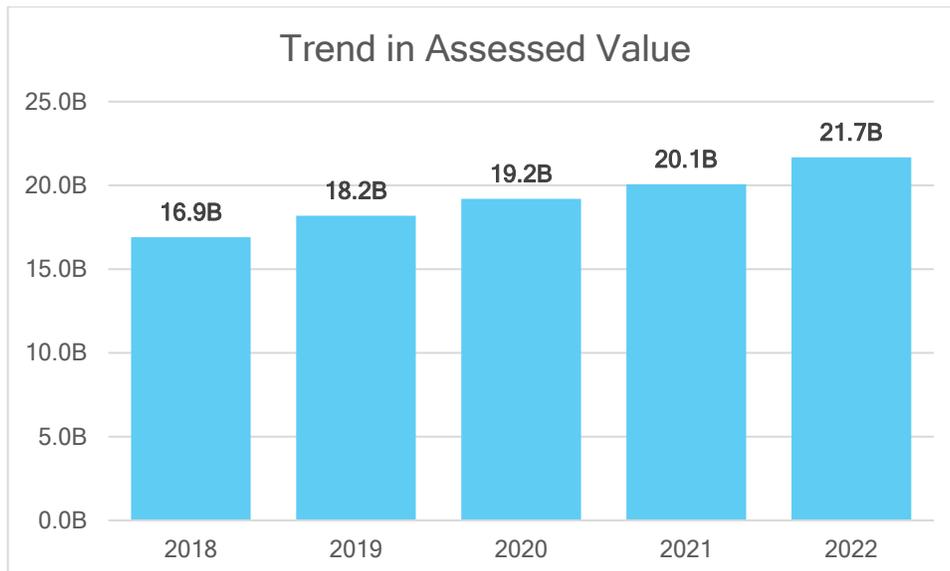
Every person who has a legal title to real property in the State of Florida and who resides thereon and makes it his/her permanent residence as of January 1<sup>st</sup> is eligible for a homestead exemption. The homestead exemption is a \$25,000 reduction in the first \$50,000 of your property's assessed value and then an additional \$25,000 reduction in assessed value is applied for all taxing districts, except the School District. In addition to the exemption, the homesteaded property would be subject to the "Save Our Homes" (or 3% cap) provision of the State of Florida's Constitution which took effect January 1, 1995. The provision limits the annual increases in the assessment of homesteaded properties to 3% or the Consumer Price Index, whichever is less. You can e-file your homestead exemption by visiting the Property Appraiser's website, [www.pbcgov.com/PAPA](http://www.pbcgov.com/PAPA). For information, or to apply for a homestead exemption contact the Palm Beach County Property Appraiser's Office at (561) 355-2866.

## Total Annual Property Taxes Paid by Town of Palm Beach Residents



## Assessed Values in the Town of Palm Beach

The assessed value refers to the value placed on a homesteaded property before any exemptions are deducted but after the property tax cap is factored in. For non-homesteaded properties, the assessed value is the value placed on a property after a 10% cap is factored in. Assessed value minus exemptions equals taxable value. Below is a chart showing the increase in assessed value in the Town of Palm Beach over the last 5 years. Since 2018 assessed values in the Town of Palm Beach have increased 28%.



# FISCAL YEAR 2021/2022 ACCOMPLISHMENTS

## World-Class Marina Opening

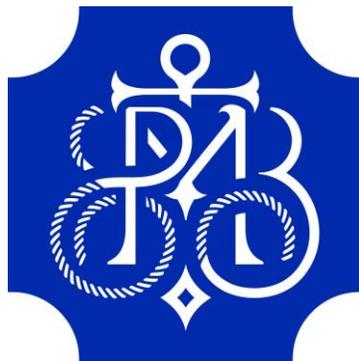


The Town of Palm Beach had something big to celebrate this year with the grand opening of the newly renovated Marina and Lake Drive Park. After a nearly \$40 million state-of-the-art renovation which was funded through three primary sources (a \$31 million bank loan at a very favorable rate, a transfer from the Coastal Fund for the bulkhead replacement at \$3.5 million and a FIND grant in the amount of \$4,425,000), the Town now has a true home for world-class yacht owners, welcoming vessels from 60' to 294'. The Marina includes 84 slips, located along the classic Australian, Brazilian

and Peruvian docks, while introducing the new 250-foot Royal Palm Dock. Patrons benefit from an enhanced master plan that includes a floating dock system, while enjoying a suite of technological upgrades such as high-speed Wi-Fi, enhanced shore power, and state-of-the-art security systems. These include added cameras on the docks, at entryways and in the parking lots. Access to the parking lots is now navigated via a password protected smartphone app. In addition, boaters can now easily reserve dockage using the online service Dockwa via the Town Marina website.

In addition to the Marina, the Town decided to update the much-loved Lake Drive Park. Volunteer fundraiser Scott Snyder worked with the community to raise over \$2.1 million to date toward the project. In addition, internationally acclaimed landscape architect, Keith Williams of Nievera Williams Design, volunteered countless hours to bring the park to life. Residents adore the new space and consider it a park truly befitting of the Town's character and charm.

The marina has activated a national award-winning robust marketing plan and demand for the new marina has been significant. Budget projections for first year annual and seasonal leases were targeted at \$8.8 million. As of the end of April, revenues are in excess of \$10.7 million. Transient revenue is projected to exceed \$1 million this fiscal year.



## Strategic Planning Board



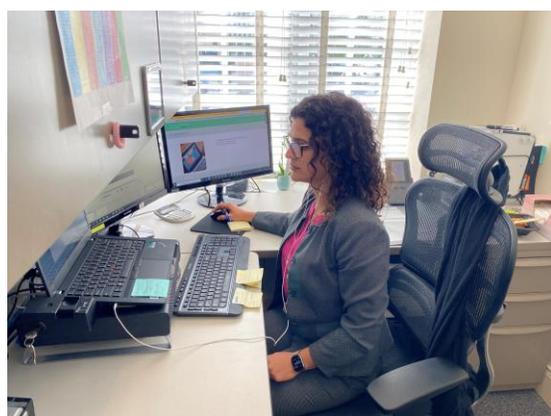
Last fall the Council voted to establish a Strategic Planning Board to serve in an advisory capacity in the development of the 2023 Strategic Plan. Mayor Danielle H. Moore will serve as the Board's Chair for the duration of its work and the appointed board members will actively participate throughout the process to provide input, guidance, and support in the development of the plan. Appointed board members include Alfred 'Skip' Aldridge, Elizabeth Dowdle, Kristen Kelly Fisher, Nicki McDonald, Peter McKelvy, Katherine Ostberg, Michael Pucillo, and Michael Reiter. The Assistant Town Manager,

Department Heads, and other key members of the Town staff will assist in the facilitation of the Board's work and participate in the planning process.

The Mayor and staff commenced the strategic planning process at the January 20, 2022, board meeting and anticipate to conclude with the presentation of the strategic plan to the Town Council in Spring 2023. In addition to the Board's facilitated meetings, the strategic planning process incorporates community input. All community members are encouraged to participate in the upcoming survey. The survey will be digital to optimize community participation over the summer months of 2022. Following the survey, the Town will have facilitated community focus groups.

The plan itself is targeted for a five-year lifecycle serving as a roadmap through FY 2028. The strategic plan will be presented to the Town Council for adoption in spring 2023. The execution and monitoring of the plan will occur in years 2023-2028 including elements of strategy refinement and mid-cycle reviews.

## Office 365 Implementation



The Town began implementing Office 365 on all employee computers in Winter 2021. Office 365 will provide many advantages to the organization by enhancing the way we work independently and collaboratively by providing modern technology and tools. Office 365 will let employees work from anywhere and on any device that has a connection to the internet and a web browser. With applications like OneDrive and OneNote employees will be able to centralize data and share files better, faster, and more securely. Applications like Teams and SharePoint provide platforms for better collaboration, communication, and information sharing.

## Townwide Underground Project Update

Since construction of the Townwide Underground Project began in July 2017, much progress has been made to underground the FPL, AT&T and Comcast utility lines. The project consists of 15 phases and 10 of the fifteen phases are either complete or in progress/funded for construction. The progress for each phase is outlined below:

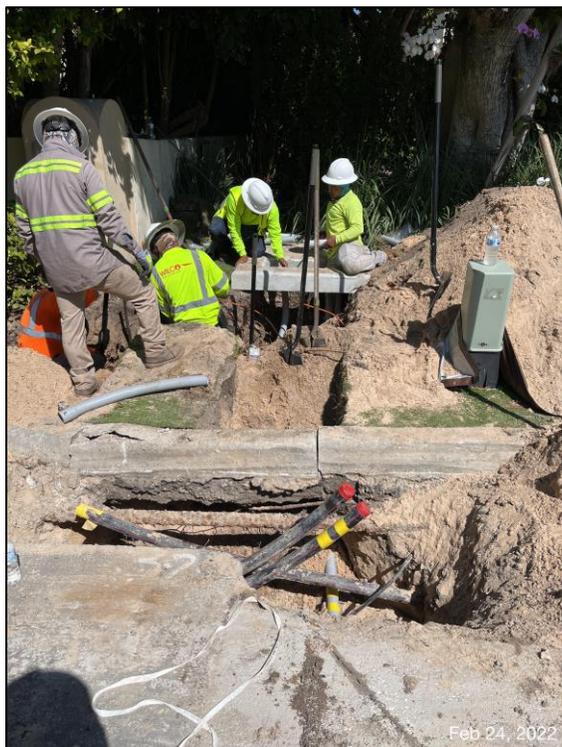
**Phase 1 North:** From the Inlet south to Onondaga Ave.  
Completed March 30, 2019

**Phase 1 South:** From southern Town limits north to Sloan's Curve  
Completed April 3, 2020

**Phase 2 North Construction:** From Esplanade Way to Ocean Terrace  
Completed October 29, 2020

**Phase 2 South Construction:** From Sloan's Curve to the intersection of S. Ocean Blvd & S. County Road  
Phase 2 South - the project is 89% complete. Presently working with FPL to complete conversions. ATT is late on conversions especially north of Southern Boulevard. Comcast is making good progress.

**Phase 3 North Construction:** From Osceola Way to the north-side of La Puerta Way  
Completed September 17, 2021



**Phase 3 South:** From S. Ocean Blvd & S. County Road to the alleyway south of Worth Ave. Phase 3 South construction is 58% complete. Progress will significantly increase in May due to a number of agreements with businesses not to do work during season to impact their operations.

**Phase 4 North:** From south-side of La Puerta Way to north-side of List Road. Construction for Phase 4 North is 78% complete. All equipment has been installed with the exception of 3 switches at D-10 Pump Station.

**Phase 4 South:** From Peruvian to Royal Palm Way  
Construction is 7% complete.

**Phase 5 North:** From Country Club Road to Southland Road.  
Design is 100% complete. Construction has begun.



**Phase 5 South:** From South Lake Drive/Hibiscus Ave. & Peruvian Ave./Royal Palm Way, properties between the intracoastal waterway and the Atlantic Ocean and from Royal Palm Way to Seaspray Ave. Design is 99% complete.

81 of 83 (98%) easements are recorded or verbally approved.

Construction has begun.

**Phase 6 North:** From Chateaux Drive & Kawama Lane to the south-side of Plantation Road

Design is 94% complete and on schedule.

43 of 47 (91%) easements approved.

**Phase 6 South:** Seaspray Ave. to the south of Royal Poinciana Way

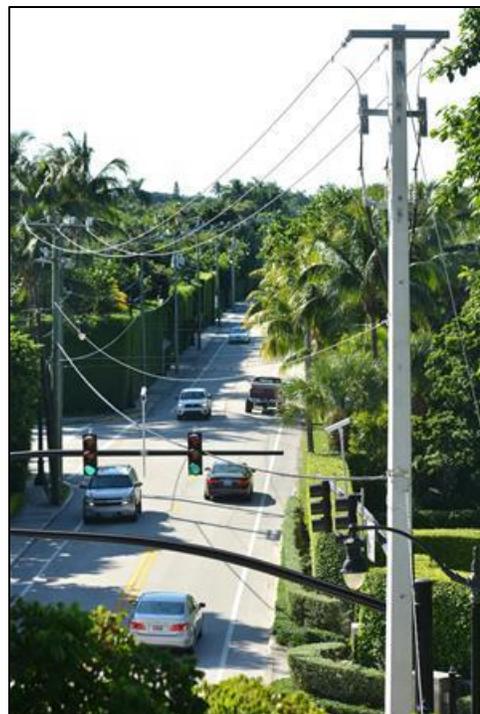
Design is 87% complete and on schedule.

66 of 71 (93%) easements approved.

**Phase 7 North:** Palm Beach Country Club north to the south side of List Road

Design is 48% complete and on schedule.

22 of 79 (28%) easements approved.



**Phase 7 South:** Atlantic Ave. north to Via Los Incas & Sanford Ave.

Design is 48% complete and on schedule.

17 of 68 (24%) easements approved.

**Phase 8:** Royal Poinciana Way north to Everglade Ave.

Design is 26% complete and on schedule.

2 of 87 (2%) easements approved.

This project is financed with non ad valorem assessments. The Town has issued \$64,615,000 in General Obligation Bonds which are being paid by the assessments.

## Palm Beach Police Department's Crime Prevention and Community Interaction Efforts

The past year brought an intensification of activity and usage of Town roadways, public areas, and construction. The Police Department made significant strides in mitigating problems associated with this intensification while renewing our connections with the community and keeping crime trends low. Technology investments and expansions in our surveillance camera system and sUAS (Drone) program have allowed the Police Department to locate issues in real-time, improve the solvability of crimes committed, and better manage critical incidents and demonstrations in Town. One example of these technology investments is the continued use of a state-of-the-art virtual training simulator (Virtra 300), which was generously donated by the Palm Beach Police and Fire Foundation. This simulator allows officers to train and plan for de-escalations of critical incidents and contacts with mentally ill persons. Additionally, an increase in unmarked Burglary Strike Force (Anti-Crime units) patrols prevented crimes and improved police presence throughout the island.



Traffic Stops - 4,400



Police Reports - 1,400



Calls for Service - 16,700



911 Calls - 2,800

A community survey, underwritten by the Palm Beach Police & Fire Foundation, was completed for the first time in many years. It highlighted the high level of safety that residents and business owners perceive, as well as provided direction to the Police Department on prevalent community concerns. The Police Department expanded the number of police officers assigned to the Business & Community Relations unit, members of which are tasked with primary responsibilities of high visibility community contacts and interaction with our businesses, schools, and religious institutions in Town. Our partnership with Palm Beach Crime Watch continued to provide vibrant contacts with the community through shred events, mature driver education, scam awareness lectures, and other community events. The Police Department is continuing its investments in technology, its dedication to problem-solving policing, and integrating more closely with our community in an effort to maintain the high level of safety and quality of life the Town of Palm Beach deserves.

## Public Safety Day and Fire Department Centennial Celebration

The Public Safety Day and Fire Department Centennial Celebration event was held on December 11, 2021, celebrating 100 years of Palm Beach Fire Rescue. The outdoor event, which was sponsored by Palm Beach Crime Watch, featured food trucks, a rappelling demo, fire and police equipment displays and kids' activities such as face painting, photo booth and balloon art and doubled as an open house for the town's Police Department. The public safety event and open house provided the community with an opportunity to reconnect with the departments.



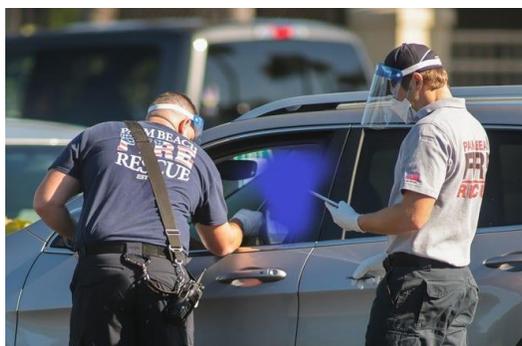
## Palm Beach Fire Rescue's response to the Covid-19 Pandemic



The Town of Palm Beach entered into the second year of combating the Covid-19 pandemic, and Palm Beach Fire Rescue is leading the response. Fire Rescue worked diligently to ensure that Town residents had access to the best and current treatments available.

The first mission was to secure lifesaving vaccines from the Palm Beach County Health Department. The Town of Palm Beach was the first municipality in Palm Beach County to deliver Moderna Vaccines via a pre-established point of distribution (POD) program first used during the H1N1 pandemic in 2007. This POD authorized Palm Beach Fire Rescue to administer the Moderna MRNA vaccines to our vulnerable (over 65) population. Fire Rescue gave 4,611 vaccines from November 2021 through February 2022. The vaccine doses included first doses, second doses, and subsequent booster shots as recommended by the Centers for Disease Control (CDC).

As the pandemic continued to evolve, Fire Rescue looked for new ways to keep our residents safe and healthy. The department partnered with the Palm Beach Police and Fire Foundation for two separate missions. The first was to assist the foundation with distributing 40,000 surgical masks, paid for by their board, to slow the spread of the virus by infected individuals. The second mission was to administer 800 rapid antigen Covid tests to residents to make informed treatment decisions based on their Covid status. The foundation also paid for the rapid antigen tests.



Finally, the department received lifesaving monoclonal antibody treatments (Regeneron) from the federal government. The department administered the treatments directly to qualified residents' homes while incorporating telemedicine technologies to monitor the patient's condition for 1-hour post-treatment. Palm Beach Fire Rescue is in a constant state of readiness to ensure that our residents stay happy, safe, and healthy in their homes.

## Mandel Recreation Center

Even with program participation restricted due to Covid-19, revenue for the Mandel Recreation Center more than doubled from last fiscal year - an all-time record for annual revenue. The Fitness Center sold 277 memberships (even with capacity restrictions throughout most of the fiscal year). The Mandel Recreation Center offered 252 programs, with resident adult participation at 95%, and youth at 50%. This past year featured the return of two popular youth programs: The ever-popular After School Program was able to build to a safe capacity of 30 participants and over the summer, Camp Palm Beach welcomed 65 kids per week.



Two multi-generational events and Town traditions, the annual Spring Celebration and Halloween Happenings, returned this year. Both events were resident only and by reservation. Many residents noted they were very happy with the return of these family events and even described it as “like coming home!”



The Mandel continued to enhance its virtual presence to keep the community engaged, with the well-known RecConnect hitting inboxes at least once a week to keep everyone informed of the schedule around the Mandel and the rest of the Recreation Department. The department also greatly increased presence through social media, which has proven to be a great way to engage with the community. There are now over 1,500 followers on Instagram, so be sure to follow [@townofpalmbeachrecreation](#) on Instagram and Palm Beach Recreation Department on Facebook.

Some additional highlights from FY2021:

- Hosted the first ever Wiffle Ball homerun derby to benefit the Town of Palm Beach United Way
- A \$10k gift from Friends of Recreation was received to cover up to \$500 for each employee who registered their child for a week of summer camp, which was well received and fully exhausted
- Staff worked with Friends of Recreation and the Preservation Foundation to refresh the garden area at the main entrance of the Mandel Recreation Center – it will serve as an educational garden with all native plantings
- Staff held a Family Fun night on September 10, for the After School Program families with a variety of games and activities. The evening was so well received, staff plan to make this an ongoing event with different activities each meeting.
- The **Somadome**® meditation pod was added to the Fitness Center. This luxurious technology-enabled meditation pod uses colored light, EMF frequencies, and binaural beats to enhance the meditation experience and results.
- On November 18, in collaboration with the Hospital for Special Surgeries (HSS), staff hosted a “Current Trends in Youth Sports Injury Prevention” zoom discussion
- A Movie on the Lawn event, featuring “The Santa Clause,” was held December 10, on the front lawn of the Mandel Recreation Center with great success

## Seaview and Phipps Tennis

The Town's tennis resurgence continues. Since the courts reopened in May of 2020, tennis participation has increased, particularly with many residents continuing to either return to their love of tennis or discovering/re-discovering our high-quality courts. Resident play represented 72% of players, 67% of juniors and 85% of adults. The last year also saw the return of a few events, notably the Town of Palm Beach Championships - doubles, singles, and mixed doubles in January, February and April, respectively. In addition, a full slate of teams (six) are again representing the Town, including two senior league teams.



Revenue was at an all-time high, even from FY20, which had been the previous revenue record. Teaching revenue from the contract with DM Tennis Enterprises was up over 44% and merchandise sales were up 38% from the previous year - both new revenue highs. Participants and residents continue to provide positive feedback about the quality and professionalism of the instructor team, our pro-shop staff, and the excellent playability of the courts.



Player amenities and marketing efforts, including upgrading the apparel at both tennis centers and adding televisions in each pro-shop, which run tennis announcements and promotions. Both pro-shops, while small, feel open and cheery with large windows providing natural light, quality merchandise, and helpful staff.

A \$5k gift was received to offset the cost of junior tennis lessons to those in need, as well as an additional \$5k gift for operational purposes for Seaview Park/Mandel Recreation Center.

Daily court maintenance continued to be a priority for both in-house staff and contractors to keep the courts in excellent condition. Staff and contractors stay on top of routine items to limit court downtime and to keep up court aesthetics. Some of the work done includes adding clay, replacing lines, net post maintenance, net repairs, windscreen maintenance, edges scraped and re-conditioned, gate repairs, irrigation enhancements, and landscape beautification.

## PAR 3 GOLF COURSE ENTERPRISE FUND

The Par 3 Golf Course had a tremendous year with over 52,000 rounds of golf played. This is 34% higher than our previous play high in FY2019. The revenues were more than \$3.6M, the second year in a row of record revenue. Pro-shop sales were over \$400,000. The popularity of golf lessons and clinics increased, and patrons have consistently provided positive feedback concerning the quality of the lessons and the instructors.

Outstanding course conditions are a priority at the Par 3, along with attention to janitorial and clubhouse services. Staff continued the practice of closing the course on Tuesdays until 11 a.m., which allows grounds staff extra time to work on the course maintenance.



Some notable improvements to golf operations in FY21:

- A new fleet of carts were put into play in January 2021
- A new registration, tee sheet and POS service provider system, Club Caddie, was implemented resulting in an increase in revenue of over \$60K
- Extremely compact plug-and-play grow lights were acquired (assists the turf in repair and growth during the night)
- Sound system installed with music capabilities in the bathrooms, pro-shop, and north and south side exterior of the clubhouse
- New cart path along #18 (Oceanside) provides a much more scenic path (and players note the wind generally works with you vs. against)
- The new website features include the ability to send e-mails to specific zip codes, so residents are offered reduced rates as well as preferred booking up to 30 days out
- California Closets were installed in Pro-Shop storage closet, improving storage capabilities, and greatly enhancing its appearance

The restaurant, al Fresco, at the Par 3, remains a favorite dining destination for residents and guests alike. The popularity of the golf course and the restaurant continues to be a testament to outstanding service, which has become the hallmark of this remarkable golf course.



The installation of beehives in 2020, on the left of tee box on 12, continues to be a huge hit! Native plants provide a buffer for them and a place for pollen distribution. The “Hole in One” honey is harvested and sold at the golf and tennis pro shops and the Mandel Recreation Center. It sells out very quickly and many have commented on the quality and taste of the honey.

Of special note was a feature on the popular You Tube channel Skratch, with an “Adventures in Golf” episode posted in September 2021. Host Erik Landers posted “World’s “Sweetest” Public Par-3 Course”, about his trip to the Par 3. It has garnered nearly 150,000 views and was a tremendous piece of positive earned marketing.

## Statement of Revenues, Expenses and Changes in Fund Net Position

### Golf Course Fund Fiscal Years Ended September 30

	2021	2020
<b>Operating Revenues</b>		
Golf fees and related revenue	3,642,305	2,271,154
Other operating revenue	8,627	14,395
<b>Total Operating Revenues</b>	<b>3,650,932</b>	<b>2,285,549</b>
<b>Operating Expenses</b>		
Personnel services	355,165	767,730
Contractual services	567,328	400,497
Repairs and maintenance	47,210	232,350
Equipment rental	7,327	10,580
Materials and supplies	466,967	309,979
Utilities	117,953	84,778
Depreciation and amortization	295,423	324,990
Other	108,097	65,571
<b>Total Operating Expenses</b>	<b>1,965,470</b>	<b>2,196,475</b>
<b>Operating Income</b>	<b>1,685,462</b>	<b>89,074</b>
<b>Nonoperating Revenues (Expenses)</b>		
Investment earnings (loss)	930	150
Gain/(Loss) on disposal of assets	(35,736)	2305
<b>Total Nonoperating Revenues (Expenses)</b>	<b>(34,806)</b>	<b>2,455</b>
<b>Income before capital contributions from other funds and transfers</b>	<b>1,650,656</b>	<b>91,529</b>
Capital contributions from other funds	4,535	-
Transfers out	(219,813)	(224,813)
<b>Change in Net Position</b>	<b>1,435,378</b>	<b>(133,284)</b>
Net Position - Beginning	10,135,790	10,269,074
Net Position - Ending	11,571,168	10,135,790



## Employee of the Year

Tony Chateauvert, Head Professional and Manager of the Town of Palm Beach Par 3 Golf Course was selected as the Town's 2021 Employee of the year. Since Tony's arrival to the Town in 2011, rounds of golf at the Par 3 have increased 42%, with a record breaking 52,000 rounds in FY2021. He was a critical part in making the final push in getting the dream to become a reality for the new clubhouse and restaurant, which opened in December 2013.



## BUILDING ENTERPRISE FUND

In fiscal year 2021 the Building Enterprise Fund was created to move the activities of the Building Department out of the General fund to increase transparency for citizens and other interested parties. The mission of the Building Enterprise Fund is to identify, recommend and implement the vision of the community, as expressed through the policies of the Town Council, relative to the development, redevelopment and use of real property, to ensure the beauty, quality of life and character of the Town, and the health, safety and welfare of the residents, businesses and visitors, while providing the highest quality of service to customers.

**Statement of Revenues, Expenses and Changes in Fund Net Position**  
**Building Enterprise Fund**  
**Fiscal Year Ended September 30, 2021**

	<b>2021</b>
<b>Operating Revenues</b>	
Building fees and related revenue	10,669,779
Fines and Forfeitures	71,451
Other operating revenue	570
<b>Total Operating Revenues</b>	<b>10,741,800</b>
<b>Operating Expenses</b>	
Personnel services	4,207,957
Contractual services	524,153
Repairs and maintenance	62,336
Materials and supplies	27,509
Depreciation and amortization	7,930
Other	94,401
<b>Total Operating Expenses</b>	<b>4,924,286</b>
<b>Operating Income</b>	<b>5,817,514</b>
<b>Nonoperating Revenues (Expenses)</b>	
Investment earnings (loss)	2,251
<b>Total Nonoperating Revenues (Expenses)</b>	<b>2,251</b>
<b>Income before capital contributions from other funds and transfers</b>	<b>5,819,765</b>
Capital contributions from other funds	26,940
Transfers out	(3,200,000)
<b>Change in Net Position</b>	<b>2,646,705</b>
Net Position - Beginning	-
<b>Net Position - Ending</b>	<b><u>2,646,705</u></b>

## Zoning Reform

The Planning, Zoning and Building Department is embarking on a full review of the current zoning code. The Town Council is supportive of this endeavor. The department prepared a Request for Quotations (RFQ) and found two firms that were hired to assist the Town in this project. Over the next several months, and into the fall and winter seasons, the consultants will undertake the following tasks as part of the scope of work:



- Review and assess the Town zoning regulations and all other relevant Town ordinances with staff, elected officials, appointed officials, residents, the local development community and other interested parties to determine deficiencies;
- Conduct public outreach meetings / workshops to cooperatively develop regulations with elected and appointed officials, Town staff, members of the public, and the development community;
- Review, identify, recommend and facilitate potential changes to the Code of Ordinances;
- Evaluate different approaches and determine the most effective type of code amendments for the Town;
- Consideration of sustainable and resilient development practices, design features and other approaches;
- Ensure compliance with all applicable State statutes and regulations.

Public participation is paramount to the development of the zoning amendments. This is especially true given the current development concerns within the Town, maintaining the traditional feel of the Town of Palm Beach, while preserving single-family neighborhoods and enhancing the commercial areas. Consequently, the planning process should incorporate an intensive public participation program that will encourage and facilitate input from property owners, developers, engineers, planners, business owners, Town residents and special interest groups.



The code amendments shall be presented in a format and language that is “user-friendly” and accessible to the general public. Technical jargon should be kept to a minimum. The extensive use of graphics and other delivery methods that will enhance the readability and ease of use of the amendments is required.

It is estimated by Town staff that the review of the code, public outreach component, preparation of amendments and presentation of the work to the appointed and elected Town officials could take between two and three years. However, the actual need for the Consultant services may run longer or shorter than this estimation. As the project moves forward and specific tasks are assigned to the Consultant by Town staff, the Consultant shall provide the Town with an anticipated schedule and cost estimate for the completion of the task work.

## BOARDS AND COMMISSIONS

The Mayor and Town Council are deeply appreciative of the many citizens who have volunteered to service on the Town's boards and commissions. Their contributions to our local government are immeasurable. The success of the Town is due to their willingness to share their time and talent for the benefit of our community. We thank the following individuals for their service.

### Architectural Commission (ARCOM)

Jeffrey Smith, Chairman  
 Richard Sammons, Vice Chairman  
 John David Corey  
 Maisie Grace  
 Betsy Shiverick  
 Thomas Kirchhoff  
 Kenn Karakul  
 Dan Floershemier, Alternate  
 Elizabeth Connaughton, Alternate  
 Josh Martin, Alternate

### Code Enforcement Board

Bram Maitlis, Chairman  
 Scotch Peloso, Vice Chairman  
 Martin Klein  
 Chris Larmoyeux  
 Daniel McDonnell  
 Pamela Saba  
 Linda K. Wartow  
 John McGowan, Alternate  
 Victoria Piroso, Alternate

### Investment Advisory Committee

Chris Storkerson, Chairman  
 Kathleen Anderson, Vice Chairman  
 David McDonald  
 Michael Greenwald  
 Lloyd McAdams

### Landmarks Preservation Commission

Sue Patterson, Chairman  
 Kim Coleman, Vice Chairman  
 Jacqueline Albarran  
 Patrick W. Segraves  
 Anne Fairfax  
 Brittain Damgard  
 Bridget Moran  
 Anne G. Metzger, Alternate  
 Fernando Wong, Alternate  
 Julie Herzig Desnick, Alternate

### Planning and Zoning Commission

Gail Coniglio, Chairman  
 Rick Pollock, Vice Chairman  
 Marilyn N. Beuttenmuller  
 Richard M. Kleid  
 Eric Christu  
 Jorge Sanchez  
 Michael Vincent John Spaziani  
 William Gilbane, III, Alternate  
 Nicki McDonald, Alternate  
 John Tatoes, Alternate

### Recreation Advisory Commission

Nicholas Coniglio, Chairman  
 Millie Dayton  
 Peter Harris  
 Henry Jamison  
 Grier Pressly  
 Kristen Schonwal-Vila  
 Susan Watts

### Retirement Board of Trustees

Daniel W. Stanton, Chairman  
 Ed Carter, Vice Chairman  
 Thomas Parker, Secretary  
 David G. Lambert  
 John Copeland  
 Jane LeClainche (Serves Ex Officio)  
 Jason Debrincat, Employee Representative  
 Michael Marx, Employee Representative  
 Joseph Guelli, Employee Representative

### Shore Protection Board

Warren Belmar  
 Melissa Ceriale  
 Peter Matwiczuk  
 Ronald Matzner  
 Vladimir Rapoport  
 Erick A. Reickert  
 Doug Rogers

### Underground Utilities Task Force

Lewis Katz  
 Thomas Parker  
 Zachary Shipley  
 Harry Wolin  
 Leslie Shaw, Alternate

### Public Employees Relations Commission

Stephen Jacobs, Chairman  
 J. Patterson "Pat" Cooper  
 Donald Singer  
 Jeff Pheterson, Attorney

\*Commissions and Boards as of May 15, 2022