

Planning, Zoning and Building Fee Schedule

PLANNING, ZONING & BUILDING DEPARTMENT

SCHEDULE OF FEES

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FEE CATEGORY	FEE	DEPT
BUSINESS TAX RECEIPTS		
<u>BUSINESS TYPE:</u>		
Abstractors of Title	\$383.00	PZB
Accountant/Auditor/C.P.A., Firm (includes one professional)	\$383.00	PZB
Accountant/Auditor/C.P.A.	\$383.00	PZB
Adult Entertainment	\$1,105.00	PZB
Administrative Office	\$310.00	PZB
Answer Phone (support business services)	\$383.00	PZB
Apartments (see Rental Dwellings)		
Architect	\$383.00	PZB
Art Gallery, up to 400 sq ft	\$162.00	PZB
Art Gallery, 401 - 2,000 sq ft	\$383.00	PZB
Art Gallery, 2,001 - 4,000 sq ft	\$442.00	PZB
Art Gallery, 4,001 - 8,000 sq ft	\$883.00	PZB
Art Gallery, over 8,000 sq ft	\$1,327.00	PZB
Artist	\$294.00	PZB
Astrologer/Phrenologist/Crystal Reading/Palm Reader/Soothsayer/Fortune Teller/Clairvoyant	\$401.00	PZB
Bakery	\$191.00	PZB
Bank, Trust Company	\$1,107.00	PZB
Barber	\$146.00	PZB
Barber, Shop (includes one Barber)	\$146.00	PZB
Beauty, Shop (see Cosmetology Salon)		
Bicycle Shop Rentals	\$146.00	PZB
Bicycle Shop, Sales (see Merchants)		
Boat Dealer (Yacht Broker)	\$294.00	PZB
Broadcasting Station, Radio or TV	\$426.00	PZB
Broker	\$383.00	PZB
Brokerage/Investment Company (includes one Broker)	\$1,107.00	PZB
Business Office Only (two people maximum)	\$191.00	PZB
Car Rental Agency	\$589.00	PZB
Catering	\$191.00	PZB
Chiropractor	\$383.00	PZB
Coin-Operated Machines (inside, exclusive of newsracks)	\$102.00	PZB
Consultant	\$383.00	PZB
Contractor Office, Construction	\$426.00	PZB
Cosmetologist	\$146.00	PZB
Cosmetology Salon (includes one Cosmetologist)	\$146.00	PZB
Dance Instructor	\$191.00	PZB
Dance Studio/School	\$383.00	PZB
Dentist	\$383.00	PZB
Dining Room, 40 chairs or less (hotel, business, etc.)	\$191.00	PZB

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<i>Plus, for each chair up to 40</i>	\$3.00	PZB
Dining Room, over 40 chairs (hotel, business, etc.)	\$383.00	PZB
<i>Plus, for every chair</i>	\$3.00	PZB
Dining, Club (see Dining Room)		
Electric Light Company	\$332.00	PZB
Employment Agency	\$383.00	PZB
Engineer	\$383.00	PZB
Facialist, Registered (FA) or Specialist (FB)	\$44.00	PZB
Full Specialist	\$44.00	PZB
Full Registration	\$44.00	PZB
Gas Company	\$332.00	PZB
Golf Course	\$426.00	PZB
Health Studio	\$383.00	PZB
Hotel, 10 rooms or less	\$58.00	PZB
Hotel, more than 10 rooms	\$58.00	PZB
<i>Plus, each additional room</i>	\$7.00	PZB
Insurance Broker, Company/Agency	\$383.00	PZB
Insurance Salesperson	\$191.50	PZB
Interior Decorator	\$383.00	PZB
Interior Designer	\$383.00	PZB
Jeweler	\$664.00	PZB
Law Firm (includes one Lawyer)	\$383.00	PZB
Lawyer	\$383.00	PZB
Massage Therapist	\$383.00	PZB
Massage Establishment (includes one Massage Therapist)	\$383.00	PZB
Merchant, up to 400 sq ft	\$162.00	PZB
Merchant, 401 - 2,000 sq ft	\$383.00	PZB
Merchant, 2,001 - 4,000 sq ft	\$442.00	PZB
Merchant, 4,001 - 8,000 sq ft	\$883.00	PZB
Merchant, over 8,000 sq ft	\$1,327.00	PZB
Mortgage Broker	\$383.00	PZB
Mortgage Company	\$383.00	PZB
Motor Scooter and Motorcycle Rental	\$1,196.00	PZB
Music Service	\$383.00	PZB
Nail Registration (FV) or Nail Specialist (FT)	\$44.00	PZB
Newspaper (see Publisher)		
Nightclub, with Dance Floor	\$1,105.00	PZB
Nightclub, without Dance Floor	\$723.00	PZB
Nurse	\$383.00	PZB
Nursing Agency (includes one Nurse)	\$383.00	PZB
Optician	\$383.00	PZB
Optometrist	\$383.00	PZB
Parking Garage	\$383.00	PZB
Parking Lot (see Section 22, Art. VI, Parking Lots, for further provisions)	\$191.00	PZB
Pharmacist	\$383.00	PZB
Pharmacy (includes one Pharmacist)	\$383.00	PZB
Photographer	\$191.00	PZB
Physician	\$383.00	PZB
Printing Company	\$383.00	PZB
Profession, Not Listed	\$383.00	PZB
Property Management	\$191.00	PZB
Public Relations	\$383.00	PZB
Publisher	\$383.00	PZB
Real Estate Broker	\$383.00	PZB
Rental Dwellings, per unit (minimum two units)	\$37.00	PZB
Repair Shop (other than Auto Repair)	\$383.00	PZB
Restaurant, 40 chairs or less	\$191.00	PZB

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<i>Plus, for each chair up to 40</i>	\$3.00	PZB
Restaurant, more than 40 chairs	\$383.00	PZB
<i>Plus, for each chair</i>	\$3.00	PZB
Savings and Loan Association	\$1,107.00	PZB
School, Private	\$383.00	PZB
Security Agency, Private (includes one Security Officer)	\$191.00	PZB
Security Officer, Private	\$29.00	PZB
Service Station (includes Auto Repair)	\$426.00	PZB
Services, Not Listed	\$191.00	PZB
Swimming Pools, Public	\$383.00	PZB
Talent Agency	\$383.00	PZB
Taxicabs, each Company or Stand	\$294.00	PZB
Telecommunications Company (formerly Telegraph)	\$332.00	PZB
Telephone Company (not required for coin-operated telephones)	\$332.00	PZB
Theater	\$1,327.00	PZB
<i>Plus, for each seat</i>	\$2.00	PZB
Travel Bureau/Agency	\$383.00	PZB
Unclassified, Business Not Listed	\$310.00	PZB
Veterinarian	\$383.00	PZB
Veterinary Establishment	\$383.00	PZB
<u>TRANSFER FEE:</u>		
Transfer BTR to New Owner or Location	10% of Fee, Max. \$25.00	PZB

COPY & DUPLICATION SERVICES

NOTE: All Duplication Fees are Subject to F.S. Ch. 119, as May be Amended From Time to Time

Copies up to 8.5" X 14": Black & White, Single-Sided	\$0.15/pg	ALL
Copies up to 8.5" X 14": Black & White, Double-Sided	\$0.20/pg	ALL
Copies up to 8.5" X 14": Color, Single-Sided	\$0.30/pg	ALL
Copies up to 8.5" X 14": Color, Double-Sided	\$0.45/pg	ALL
Copies 11" X 17": Black & White, Single-Sided	\$0.25/pg	ALL
Copies 11" X 17": Black & White, Double-Sided	\$0.35/pg	ALL
Copies 11" X 17": Color, Single-Sided	\$0.55/pg	ALL
Copies 11" X 17": Color, Double-Sided	\$0.75/pg	ALL
Large Format Copies	Actual Cost	ALL
Copies Provided on CD/DVD	\$2.00/each	ALL
Copies Provided on Mini CD/DVD (if available)	\$4.00/each	ALL
Copies Provided on VHS Tape (if available)	\$4.00/each	ALL
Copies Provided on Cassette Tape (if available)	\$5.00/each	ALL
Postage if Mailed Out (USPS/UPS/FED-EX)	Current Rate	ALL
Special Service Charge	Varies (see below)	ALL
<p>"If the nature or volume of public records requested to be inspected or copied pursuant to this subsection is such as to require extensive use of information technology resources or extensive clerical or supervisory assistance by personnel of the agency involved, or both, the agency may charge, in addition to the actual cost of duplication, a special service charge, which shall be reasonable and shall be based on the cost incurred for such extensive use of information technology resources or the labor cost of the personnel providing the service that is actually incurred by the agency or attributable to the agency for the clerical and supervisory assistance required, or both." F.S. Ch. 119.07(4)(d). A Special Service Charge is assessed when a request requires over 30 minutes to complete. The charge is determined by the hourly salary of the lowest paid individual that can complete the request X the amount of time spent on the request (in 1/4 hour increments). There is no special service charge for the first 30 minutes.</p>		

DATA PROCESSING SERVICES (LABELS)

Data Processing/Address Labels Services	\$50.00	PZB
Labels	\$5.00/sheet	PZB

DEVELOPMENT REVIEWS

<u>ARCHITECTURAL REVIEW FEES:</u>		
ARCOM Application, Major	\$750.00	PZB
ARCOM Application, Minor	\$250.00	PZB
ARCOM Application, Staff Approval	\$150.00	PZB

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ARCOM Appeal of Board Determination	\$320.00	PZB
ARCOM Appeal of Staff Determination	\$500.00	PZB
Landmark Application	\$500.00	PZB
Landmark Application, Staff Approval	\$150.00	PZB
Landmarks Appeal of Board Determination	\$320.00	PZB
Landmarks Appeal of Staff Determination	\$500.00	PZB
Landmark Tax Abatement Preparation Fee	\$1,200.00	PZB
<u>DEVELOPMENT REVIEW FEES:</u>		
Appeal, Administrative Decision	\$1,500.00	PZB
Comp Plan, FLUM Amendment, Small-Scale	\$3,000.00	PZB
Comp Plan, FLUM Amendment, Large-Scale	\$4,000.00	PZB
Comp Plan, Text Amendment	\$2,500.00	PZB
DEP Permit Zoning Determinations	\$150.00	PZB
Development Review Consultant Reports & Escrow	As Quoted	PZB
Lot Split Application	\$2,000.00	PZB
Outdoor Seating Permit, Administrative Approval	\$200.00	PZB
Outdoor Seating Permit, Administrative Approval, Renewal	\$50.00	PZB
Plat	\$1,000.00	PZB
PUD Application	\$3,500.00	PZB
Replat	\$2,000.00	PZB
Site Plan Review, Administrative	\$500.00	PZB
Site Plan Review, All SFD; and PUD/MFD/Commercial, 200 sq ft or less	\$1,000.00	PZB
Site Plan Review, PUD, MFD/Commercial, over 200 sq ft	\$3,000.00	PZB
Site Plan Review, Resubmittal	\$800.00	PZB
Special Exception, Each Additional	\$500.00	PZB
Special Exception, MFD/Commercial	\$2,000.00	PZB
Special Exception, Resubmittal	\$800.00	PZB
Special Exception, Use, Modification, and/or Expansion	\$1,500.00	PZB
Subdivision, Application	\$1,000.00	PZB
Subdivision, Preliminary Review	\$1,000.00	PZB
Subdivision, Impact Study	Minimum 2% of Estimate of Sub-Division Improvements Plus Either \$300/Platted Lot or \$10/FF/Lot, Whichever is Greater	PZB
Traffic Concurrency Determinations and Escrow	As Quoted	PZB
Variance, in Site Plan Review or Special Exception Application	\$500.00	PZB
Variance, Each Additional in Site Plan Review or Special Exception Application	\$400.00	PZB
Variance, Each Additional	\$600.00	PZB
Variance, Flood	\$1,500.00	PZB
Variance, MFD/Commercial	\$1,500.00	PZB
Variance, Resubmittal	\$800.00	PZB
Variance, Sign, Awning, Fence, Gatepost, or Other Incidental Accessory	\$800.00	PZB
Variance, Uses or Structures	\$1,500.00	PZB
Waiver, Advanced Irrigation Program Application	\$300.00	PZB
Waiver, Advanced Irrigation Program Transfer Fee	\$100.00	PZB
Waiver, Dimensional	\$1,500.00	PZB
Waiver, Generator	\$1,500.00	PZB
Waiver, Zoning in Progress	No Charge	PZB
Zoning Code, Text Amendment-Proposed	\$100.00	PZB
Zoning Code, Text Amendment-Studied	\$4,000.00	PZB
Zoning Code, Zoning District Change	\$3,000.00	PZB
<u>MISCELLANEOUS FEES:</u>		
Landmark Manual, Owner, first one	No Charge	PZB
Landmark Manual, Owner, all subsequent ones	Actual Cost	PZB
Landmark Manual, Non-Owners	Actual Cost	PZB
Landmark Plaque, Owner, first one	No Charge	PZB
Landmark Plaque, Owner, all subsequent ones	\$100.00	PZB

Planning, Zoning and Building Fee Schedule

LIEN & OPEN PERMIT SEARCHES		
Open Permit Searches	\$50.00	PZB

NOTARIZATION SERVICES		
Notarization, per document, Residents, Employees, & Town Project or Contract Documents	No Charge	Notaries
Notarization, per document, All Other Individuals & Documents	\$10.00	Notaries

PERMITS, CONSTRUCTION (Includes Dune Construction)		
(BAIF) Building Administrators & Inspectors Fund Surcharge	1.5% of Permit Fee, Minimum \$2.00	PZB
Building Board of Adjustments, Appeal of Building Official Determination	\$500.00	PZB
Certificate of Completion	\$75.00	PZB
Construction Completion Guaranty	125% of Demolition Cost	PZB
Construction Product Approval Review	\$1,500.00	PZB
Contractor Registration, One-time only	\$25.00	PZB
DEP Permit Zoning Determinations	\$150.00	PZB
Dune Vegetation Permits, Class I, Major	\$3,500.00	PZB
Dune Vegetation Permits, Class I, Minor	\$1,400.00	PZB
Dune Vegetation Permits, Class II, All Other	\$140.00	PZB
Dune Vegetation Permits, Class II, Beach/Dune Trimming	\$700.00	PZB
Dune Vegetation Permits, Class III	No Charge	PZB
Electrical Release Agreement	\$75.00	PZB
Expedited Plan Review Fee	\$50 + \$50/pg	PZB
Flood Plain Management Permit	\$450.00	PZB
Flood Zone Certification (FIRM) Letter	\$75.00	PZB
Homeowner Recovery Fund Surcharge	1.5% of Permit Fee, Minimum \$2.00	PZB
Major Plan Re-Check Fee (determined by Building Official)	Minimum 10% of the Construction Permit Calculation Fee	PZB
Outdoor Seating Permit, Administrative Approval (See Development Reviews)		
Outdoor Seating Permit, Administrative Approval, Renewal (See Development Reviews)		
Parking, in Rights-of-Way (see Rights-of-Way section)		
Permit Fee Calculation, Construction	2.7% of Construction Value if Less than \$2,500,001, Plus 2% of Value if \$2,500,001 or Higher, Min.B214 \$75.00	PZB
Permit Fee, Permit Issuance	70% of Permit Fee Calculation	PZB
Permit Fee, Plan Review, each permit	30% of Permit Fee Calculation, Min. \$75.00	PZB
Permit Fee, Tent	2% of Construction Value, Min. \$75.00	PZB
Permit Processing Fee	\$75.00	PZB
Permit Reactivation Fee	\$100.00	PZB
Permit Refund Processing Fee	\$150.00	PZB
Permit Revision Fee (includes one page)	\$100 + \$25/pg thereafter	PZB
Permit Time Extension Fee, Request Submitted Within Time Allowed	\$.10 per sq ft, minimum \$500.00/day	PZB
Permit Time Extension Fee, Request Submitted after Permit Expiration	\$0.20 per sq ft/min. \$1,000.00/day	PZB
Permit Transfer Fee	\$75.00	PZB

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Reinspection Fee	\$75.00	PZB
Tent Extension Fee (Use over 15 days)	\$1,500/month, or portion thereof	PZB
Tent, Reinspect Fee for Multiple Events, Per Event	\$75.00	PZB
Work Completion Bond	135% of Construction Value	PZB
Work Completion Bond Processing Fee	\$75.00	PZB
<u>FIRE PREVENTION FEES:</u>		
Technical Fire Inspections	\$250.00	FR
Fixed Fire Suppression Systems	\$250.00	FR
Hazardous, Flammable or Explosive Materials		
<i>Fire hydrant flow test witness</i>	\$275.00	FR
<i>Bonfire permit</i>	\$300.00	FR
<i>Fireworks and pyrotechnic displays</i>	\$2,000.00	FR
<i>Hot work operation permit</i>	\$100.00	FR
Public assembly plans review and inspection	\$50.00	FR
Temporary Structures	\$75.00	FR

VIOLATION, FINE, PENALTY, & LATE FEES		
<u>BUSINESS TAX RECEIPT LATE FEES:</u>		
1 - 31 Days Late	10% of Annual BTR Fee	PZB
32 - 61 Days Late	15% of Annual BTR Fee	PZB
62 - 92 Days Late	20% of Annual BTR Fee	PZB
93 Days Or More Late	25% of Annual BTR Fee	PZB
Failure to Pay Within 150 Days of Initial Notice of Tax Due (Owner may also be subject to code enforcement board actions relating to violation of this section and may also be subject to civil actions and penalties, including court costs, reasonable attorney's fees, and additional administrative costs incurred as a result of collection efforts.)	\$250.00 in Addition to any Other Penalty	PZB
<u>CONSTRUCTION PERMIT (AFTER THE FACT) CONSTRUCTION:</u>		
Construction Without a Permit	300% of Permit Fee Calculation	PZB
<u>CONSTRUCTION WORK IN RIGHTS-OF-WAY EXCEEDING TIME PERMITTED PENALTY FEE:</u>		
Work Performed After the Time Allowed in the Applicable Permit	\$1,000.00/per day	PZB